

# Provo Peaks Elementary

## 2019-2020 Parent & Family Engagement Policy

All schools receiving Title I funds are required under section 1116 of the Every Student Succeeds Act (ESSA) to develop a written Parent and Family Engagement Policy. This policy, developed jointly with parents, describes how the school will carry out meaningful parent and family engagement.

### GENERAL

Parents and family members are involved in the development of the school parent and family engagement policy. At Provo Peaks Elementary, we involve our stakeholders by regularly convening meetings with the School Community Council and PTA to collect community feedback and make adjustments as needed.

### POLICY INVOLVEMENT

#### Annual Meeting

An annual meeting is held each year in the fall. At this meeting, information is shared with stakeholders that consists of an explanation of Title I, how funds are allocated, student performance in literacy and math, intervention and enrichment opportunities for students, and ways that stakeholders community with the school. You may find our annual meeting information here: <https://peaks.provo.edu/title-i/>

#### Flexible Meetings

We offer flexible meeting times for parents and families to participate in decisions regarding their child. During the school year, parents and students will be invited to participate in grade-level family activities, schoolwide family events, parent-teacher conferences and other conferences as warranted. Timely notification for parent-student activities may include the following: the school website, parent-connect link, personal phone call, teacher e-mail, paper flyers, online scheduler (SEP Conferences) and social media.

#### Involve Parents

- The Principal and Facilitator plan to meet on the first Friday of each month with PTA members. PTA members participate in designing and conducting activities for students, parents, and families.
- The Provo Peaks Elementary Community Council will meet monthly. Provo Peaks Elementary Community Council's purpose is to review School-Parent Compact and provide input for academic, physical, and behavioral goals to meet student needs. All stakeholders are welcome to attend, elected and school-assigned members are allowed to vote, elections for open positions are held annually.
- Parents can suggest and/or are informed of changes in the parental school policy during parent-teacher conferences (held two times a year) and parent nights.

### SHARED RESPONSIBILITY - HIGH STUDENT ACADEMIC ACHIEVEMENT

The Provo Peaks Elementary School Parent Family Compact outlines shared responsibilities for high student academic achievement and is developed jointly with parents, teachers, administrators and students. Please see our school's compact here: <https://peaks.provo.edu/title-i/>

### BUILDING CAPACITY FOR INVOLVEMENT

To improve academic achievement and to ensure effective involvement of parents to support a partnership with the school, Provo Peaks Elementary School will:

1. Share with stakeholders, at least three times a year, Utah Core Standards, state and local assessment information, and ways parents can monitor their student's academic success. At Provo Peaks Elementary we will share this information through standards reports at minimum 4 times a year/end of the term and parent-teacher conferences held twice a year. All information will be available in English and Spanish.
2. Provide materials and/or training for parents to work with their child to improve their child's achievement such as literacy and using technology. At Provo Peaks Elementary we do this by school-wide and grade level specific parent nights. The purpose of each of these meetings is to enhance parents' abilities to support their child's academic success. Additionally, we will offer weekly practical advice on our multiple social media platforms through a campaign known as "The Tip of the Week".
3. Provide professional development for administrators, teachers, and instructional support personnel (with assistance from parents), on the value of parents as equal partners and building ties between parents and the school. At Provo Peaks Elementary School, we do this by keeping an ongoing agenda item at SCC and PTA meetings all year to discuss methods of building faculty and parent's capacity.
4. Coordinate parent involvement programs and activities with other Federal, State, and local programs that encourage and support parents in more fully participating in the education of their children. At Provo Peaks Elementary we do this by meeting regularly with parent liaisons, after-school coordinators, and social workers.

### ACCESSIBILITY

To the extent practicable, Provo Peaks Elementary School will ensure that information for parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children) in a language that they can understand. This includes standards reports and essential school information.

*This document was developed jointly by a team of parents, teachers, and administrators on various dates between April 2019 and August 2019*