

Alex Judd

# Spring Kindergarten Registration 2019-2020

Welcome, we are excited for your child to join Provo City School District! The following will provide information regarding the registration of your incoming Kindergarten student. Children who will be 5 years old ON OR BEFORE SEPTEMBER 1, 2019 are eligible for enrollment.

**Registration** is a 3-step process, mainly done online.

**Step 1**, visit *PROVO.EDU*, Click "I'm a Parent", "Register For School" and the Tab "New Student Registration." Here you will submit basic information either in English or in Spanish.

The school's registrar will create a Powerschool Parent Account and send you an email with further instructions. Please visit with your school's registrar to know when to expect this email.

**Step 2**, Login to Powerschool at *grades.provo.edu* using the information sent to you in the email from the registrar. Fill out the second portion; this should take you approximately 20-30 min. If you need assistance, please contact your school, or visit our office.

**Step 3**, provide the following documents to the school:

- Child's birth certificate
- Child's immunization records including dates of all shots, or exception certificates. Children may
  register but <u>cannot</u> attend school until immunizations are up to date and a copy of the record has
  been turned into the school. Please see the attached immunization letter for more detailed
  information.
- Proof of address (example: utility bill or rental agreement)
- Photo ID of the parent who is registering the student. The name must match the birth certificate.

For registration to be complete both the online information and the above named items must be received by the school. You may submit the paperwork at any time, but it must arrive to the schools prior to the start of your student.

#### **Kindergarten Orientation Dates & Times by School**

Kindergarten-age children are **NOT** required to attend this meeting unless otherwise specified by your school\*.

School	Phone	Date	Day	Time	Place
Amelia Earhart	374.4630	3/18-21	M-Th	10 - 2	Main Office
*Canyon Crest	221.9873	3/22	F	2 - 4	Library
Edgemont	221.9984	4/8-11	M-Th	1-3	Conference Room
Franklin	374.4925	4/15-19	M-F	9 - Noon	Front Office
Lakeview	374.4990	4/25	Th	3:30-4	Library
Provo Peaks	374.4940	3/25-29	M-F	1-3	Main Office
Provost	374.4960	2/7-8	Th & F	2 – 4	Front Office
Rock Canyon	374.4935	3/29	F	1:40 - 3	Faculty Room
Spring Creek	370.4650	3/20-22	W-F	1 - 3:30	Office/Conf. Room
Sunset View	374.4950	3/25-28	M-Th	10 - 4	Front Office
Timpanogos	374.4955	4/25-29	M-F	10 - 4	Front Office
Wasatch	374.4910	3/29	F	1:30 - 3:30	Library
Westridge	374.4870	4/22-26	M-F	9-1	Office

<sup>\*</sup> Please bring child with you for an initial assessment.



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## Page2 Internet Access

If you do not have access to the Internet you may register at the school, or any place you can access the Internet.

## **Pamphlet**

The Utah State Office of Education together with the Utah Family Center and the Office of Child Care developed a pamphlet to support your child's learning before entering Kindergarten. The pamphlet is available in English and Spanish at the following web address or for paper copy contact your school. <a href="https://provo.edu/wp-content/uploads/2018/02/02-05-2018-kindergarten-here-we-come-pamphlet-english.pdf">https://provo.edu/wp-content/uploads/2018/02/02-05-2018-kindergarten-here-we-come-pamphlet-english.pdf</a>

#### **Disabilities**

Provo City School District is interested in alleviating any unnecessary stress to individuals with disabilities. When students with disabilities are beginning school for the first time in a Provo school, they and their parents are encouraged to visit the school to identify barriers, which may require adaptations to accommodate their needs. To expedite any such accommodations, early contact with the Principal will be helpful.

#### **Open Enrollment**

Parents interested in having their students attend a different school than the boundary school are requested to review the Open Enrollment policy and procedure. Applications can be found online at no cost. Kindergarten students must fill out the open enrollment application. They must go through the application process even if siblings currently attend. For more information please visit our website at provo.edu/student-services/open-enrollment/

If you know of families with kindergarten-age children who will be attending school next year, please share this information with them. We hope your experience with this process may be a successful one. If you have any questions or concerns please let us know. Sincerely,

Alex Judd Executive Director of Elementary Education